



Every child matters ~ Each moment counts ~ Everyone belongs

Ocean Road Primary School P&C General Meeting Minutes 23rd July 2026

Location: Ocean Road PS Staff Room

Attendance: Anna Murray, Bianca Duggan, Kelly Cherry, Leah Wittorff, Jade Evans, Dean Finlay, Jaymi Collins, Narelle Findlay, Amanda Dawe

Apologies: Kristy Taylor, Kasha Miles

Meeting open: 13:55

1. Welcome and Acknowledgement of Country

- Thanks Amanda

2. Confirmation of minutes from previous meeting 23rd July 2026 - confirmed

3. Business arising from the previous meeting

- ATCO demountable office – insurance must be through the P&C; it is not a financially viable option at this stage and is to be shelved for the immediate future.
- Fundraising Partnership: Rhys Williams – happy to do a donation in partnership with the school, Amanda to liaise with him in regards to an amount, usually between \$200-\$500
- P&C Bulletin Board x2:
 - Approved by vote for up to \$665
 - 1 6xA4, 1 12xA4 to be ordered by **Bianca**
- New Members Morning Tea:
 - Held on 17th August, 5 forms of interest in volunteering were received, these have been forwarded onto Kasha to follow-up, Leah was provided with names of 2 who were also interested in helping at the canteen.
 - P&C interest tick box to be added to enrolment form if possible - **Dean**
- Yr6 Graduation decorations to donate to school:
 - To be followed up next meeting
- Homelessness awareness day, 6th August:
 - Expenses \$505.48, Income \$1625, Total Donation amount \$1119.52 + Breakfast club donation
 - **Kristy** to invoice the P&C for donation

- Thank you to Coles and Woolies for the support with donations.
- Rm 12 were the winners of the icy-pole bucket for the most cans of soup brought in per student.

4. Correspondence in

- WACSSO conference 1 delegate approved for sponsorship for travel
- Foam Cannon bookings have come in – Kasha and Bianca to finalise

5. Correspondence out

- Executive votes:
 - Father's Day- up to \$5000 spend approved by vote
 - Book week Prizes: 20 x \$25 vouchers for winners, approved by vote

6. Fundraising Report

- Father's Day Raffle: **Anna**, tickets out 19th August, will be drawn Friday 4th September
- Sports Carnival Sausage Sizzle: up to \$1500 spending **approved** by vote
- Sports Carnival Bake Sale: up to \$50 spend **approved by vote**
- Interscholar Athletics Carnival – **Jade** to manage
 - Held at ORPS on 16th September
 - Up to \$1500 spend **approved by vote**
 - **Bianca** to put out flyers to Mr Freshwater to send out to participating schools
 - **Kasha** - Bake sale, book Coffee van
- Open Night – 23rd September
 - Up to \$1500 spend approved by vote
 - Need someone to take leadership for this event
- Bunnings BBQ: booked for 6th December, **Bianca** to be BBQ captain
- Cookie Barrel Fundraiser (Kelly, Kasha): dates approved
 - Info and order forms out 7/9/26
 - Advertise Compass FB etc 14/9/26
 - Last order in 21/9/26
 - Order placed 25/9/26
 - Orders delivered around 18/10/26

7. Treasurers Report: Card balances at 19/08/26

- Canteen Card: \$833.87
- Canteen 1: \$68992.69
- Canteen 2: \$4302.17
- Fundraising Card: \$915.00
- General Account \$18334.12

8. Principals Report

- Current enrolments 595 (an increase of 7 students)
- 2027 enrolments 571
- Dawesville Community Centre Update: Thursday 6 August, Deb Gauld, Amanda Dawe, Rachael l'Anson and Jaymi Collins, Dean Finlay attended to explore opportunities for

organisations to utilise the Dawesville Community Centre as a hub for delivering essential services to those who need them most. It was a productive and forward-thinking discussion.

- Congratulations to ORP Some basketball legends for their outstanding performances in last Thursday's lightning carnival. Our girls blitzed the competition going through undefeated and our boys finished sixth overall.
- Bullying No Way – "Small Acts, Big Impact: Last week, Ocean Road Primary School proudly participated in Bullying No Way Week 2026, reinforcing our commitment to creating a safe, inclusive and respectful environment for all students.
- Monday's Book Week Parade: Thank you to our students, staff, and families for supporting this special event and helping make it one of our biggest Book Week Parades ever. Together, let's continue to foster a love of reading and storytelling throughout the year.
- Class Sizes – Possible Restructure: Given the recent increase in enrolments, we will be monitoring class sizes closely over the next few weeks. If class sizes go above mandated levels, we will need to consider classroom restructures. At this stage any restructure will not impact all classrooms across the school. If a restructure is required, we will implement any changes required in Week 10 this term to allow for a smooth transition into Term 4.

9. General Business

- PA promotion for canteen containers for change competition: **Narelle** to please organise for a PA reminder
- **Canteen Restructure:**
 - For Financial Operational reasons the Part-time position within the canteen will be made redundant and part-time staff will be offered a casual position – **approved by vote**

Meeting Closed 14:50