

Every child matters ~ Each moment counts ~ Everyone belongs

Ocean Road Primary School P & C
General Committee Meeting
18th March 2026

Location: Ocean Road Primary School, Room 26
Meeting Open: 9am

Attendees: Anna Murray, Bianca Duggan, Amanda Dawe, Jade Evans, Kelly Cherry, Jaymi Collins, Sam Halbert, Sam Brown, Julie Jewell, Tiana Hagart, Kristy Taylor, Dean Finlay

Apologies: Kasha Miles, Heather van Velzen, Andrea Bazzica, Jayelle Seotis

1. Confirmation of Minutes from previous general meeting on the 21st Nov 2025 and 20th Feb 2026 – confirmed
2. Business arising from previous minutes (AGM 13 Feb 2026, General Meeting 21st Nov 2025 and 20th Feb 2026)
 - Hungry Pet Warehouse fundraiser – emailed, no response received
 - ATCO demountable office space – confirmed still interested in having office space for P&C, Bianca Duggan to follow up further
 - CIVIQ Grant – plans to look into the grants in the coming year – for assistance see Bec Beatty
 - Second Hand Uniform stall – Run at last assembly, many jumpers – were marked down to clear out, expect sales to increase coming into winter, to be run at assemblies where possible, notice to go out on socials of days that it is on and also a reminder to parents at the close of the assembly as part of student leader job.
 - Spelling program resource – \$2515.50 paid
 - Year 4 excursion - \$1000 paid
 - Bushtucker Garden Donation – \$2765.23 paid
 - Senior School Interschool Sport Uniform - \$4272.40 paid
 - Nature playground Y5 & 6 – playground completed, paid \$25000
 - Appointment to review/Auditor – requirement and cost being further investigated
3. Correspondence in
 - WACSSO – handbook being sent out to schools, update details online, online training available for P&C members
 - Lisa Munday Letter - \$500 donation to the school, please bring ideas for allocation of funds to the next meeting, suggestion to allocate to early education in addition to Obstacle-a-thon money
 - CIVIQ quote for drink fountain - \$15,100
 - Frosty J Ice-cream – available for school events: Alisha and Connor frostyjau@gmail.com, 0472769291. Donate 10% of sales from the day back to the P&C; soft serve and real fruit ice-cream, toppings and slushies.
 - Foodcore Membership – up for renewal
 - School Fun Run – closed down, for future colour fun runs see Australian Fundraising

Kindness ~ Resilience ~ Responsibility ~ Respect

4. Business arising from correspondence in
 - Renewal of foodcore membership – **motion passed to pay renewal fee**
5. Treasurers Report
 - Canteen:
 - i. Card: \$622.64
 - ii. Canteen 1: \$76099.90 ←
 - iii. Canteen 2: 2982.17
 - Fundraising card: \$259
 - General Account: \$10493.81
 - Cadbury Choc Fundraiser: 41 boxes outstanding (reminders are scheduled)
 - Pop-up shop \$65.01

Cadbury payments and Obstacle-a-thon donations are currently in Canteen 1 and will be transferred to General Account once all monies are collected.
6. Canteen Report
 - Computer Audit occurring to see if there are any spare machines in the school to be placed in canteen, if not will be added to lease next time
7. Principals report
 - Current enrolments 582 (down from 630)
 - Class changes will be occurring due to reduced student numbers and reallocation of staff, parents will be notified when this occurs, students will transition into new classes in Week 9 term 1.
 - Lisa Munday Visit: Community Centre use discussion, still advocating for groups to be able to use the facility, viewed new playground - \$50K investment
 - Two-Way Science Program: in early planning stages with training happening currently, run alongside current science program, builds connection with country and local Aboriginal community
 - Very happy with the new nature playground and it is being utilised by all ages across the school – ORP Some success
 - Front gate: Policy is that ALL gates are locked during school times to ensure student safety, visitors need to call the office to be let in, causing issues for Admin – automated gate being investigated.
8. School Board Report
 - Miss Maughan – new teacher representative
 - Draft copy of annual report – to be finalised at next meeting
 - New behavioural management policy being developed in conjunction with school and staff
 - Pinjarra massacre apology and year 5 excursion
 - Traffic update - meeting with St Damiens
 - Community Centre use meetings
9. Fundraising Committee:
 - Easter raffle tickets have been handed out and prizes being finalised – on display Mon 23rd March
 - Mother's Day raffle some prize donations are in, Kelly sorting raffle tickets
 - Mother's Day Stall purchasing has begun
 - Easter colouring comp – 2 designs, one for upper school, one for lower school, 4 prizes per year level, motion for up to \$380 approved spend for canteen vouchers as prizes passed
 - If anyone has Coles Freebies they are not using, please bring in as donations

- Mortgage Choice fundraising partnership – Kelly Cherry to organise, “Yes” motion passed

10. General Business

- 25th Anniversary Celebrations
 - i. Assembly? With guest speakers or videos from past teachers/students.
 - ii. Time Capsule and memorial bench/tree
 - iii. Recess and lunch – school yard games from 25years ago
 - iv. Request made for date from school – late term 3 early term 4
 - v. Fundraising Sub - Committee to plan day and events
- Rhys Williams – Amanda to contact in regards to fundraising partnership
- WACSSO – training available online for those who wish to complete
- Cookie Barrel Fundraiser – run late 2026 for Y6 Camp 2027, local company – Kelly Cherry to investigate
- Dean Finlay: P&C roles and responsibilities presentation at next meeting
- Picture products Fundraiser – approved to run – Bianca Duggan
- **For 2027, the treasurer and president together have delegated authority to spend up to \$200 per event on unforeseen expenses with a motion to retrospectively approve expenditure to be moved at the next general meeting.**

11. Next Meeting: 1.50pm, Thursday 23rd April 2026

Meeting Closed: 10.21am