

**Ocean Road Primary School
School Board Meeting**

DATE:	19/092024	PRINCIPAL:	Dean Finlay
TIME:	1.30 pm	CHAIRPERSON:	Amanda Dawe
		Minuted by:	Kristy McGregor

ATTENDEES:	Dean Finlay, Kathryn May, Amanda Dawe, Shakira Hartley, Bec Beatty
APOLOGIES:	Sonia Goddard, Deborah Gauld

AGENDA ITEM	DISCUSSION	ACTION
Welcome	Welcome to everyone.	
Previous minutes	Accepted.	
Business Arising from previous minutes	N/A	Noted.
Correspondence	N/A	Noted.
Business arising from correspondence	Follow up on Road Access and Road Safety	Noted.
2024 One Line Budget	<p>Kristy presented the One Line Budget report. Majority of spending will finish at the end of this term apart from perishable foods, utilities, graduation expenditure and others that have requested extensions into early term 4. We are on track with our Minimum Expenditure Requirement of 96% with no carry forward from 2023.</p> <p>Dean is working on class teacher allocation for 2025. This time working with enrolled numbers rather than projected. However hopefully we will have enrolments from houses completed in the new estate.</p> <p>Kristy motioned to approve the One Line Budget. Approved: Amanda Dawe Seconded: Kathryn May All in favour.</p>	Noted.
2025 Voluntary Contributions	<p>Kristy presented the draft 2025 Voluntary Contributions and Charges for approval. The document has been edited to change all dates to 2025 and the only increase has been to swimming lessons. Kristy explained to the School Board members that this is the maximum we can charge however most excursions fall under this. We can't ask for more than what we put in this document.</p> <p>Kristy motioned to approve the 2025 Voluntary Contributions and Charges. Approved: Sonia Goddard (via SMS) Seconded: Bec Beatty All in favour.</p>	Noted.

<p><i>New Reporting Requirements</i></p>	<p>Dean sent an email to the School Board members outlining the new reporting requirements that have been released to schools. We currently provide comments on Literacy, Numeracy and sub-strands. The feedback from Dean's WAPPA colleagues is to do what is best for our community. Dean asked Amanda and Kathryn (parents on the school board) their opinions. They both prefer the way reports are written now.</p> <p>Dean asked if parents like the comments on sub-strands?</p> <p>Kathryn – yes as high school specialist programs may need this for acceptance.</p> <p>Bec – some students are better at some sub-strands than others which will affect their grade if we can't take these into consideration.</p> <p>Amanda – feels parents like more information provided than less.</p> <p>Shakira – if something isn't listed to report on it can be added in general comments.</p> <p>Dean – the next step is to take this to staff.</p>	<p>Noted.</p>
<p><i>Community Representative</i></p>	<p>Dean has emailed the City of Mandurah and has received conflicting replies from different people, mainly around conflict of interest.</p> <p>Dean has sent an email to Donna Fay – Community Development Officer – asking if she would be interested. She works part-time and as such has not yet replied. Dean would like to keep trying for a City of Mandurah employee however is happy to take recommendations of other community people.</p>	<p>Noted.</p>
<p><i>Questions and answers</i></p>	<p>Bec as if there is an expectation to hold a Community School Board Meeting. Dean said there is however we have held these in the past with no attendees. We will look at holding one next year.</p>	<p>Noted.</p>
<p><i>General Business</i></p>	<p>Road Access – word on grapevine is it may not be the case.</p>	<p>Noted Action: Sonia to draft letter/ideas and circulate to Board for collaboratively submission to Mayor</p>
<p><i>General Business</i></p>	<p>Snap, Send Solve – A discussion was had around Road safety and traffic around pick up/drop off. All agreed the need to highlight student safety and the way forward would be to engage the community and promote this via the use of Snap, Send Solve. Amanda will draft a letter to be agreed by the Board and Bec will be asked to post on Facebook</p>	<p>Noted Action: Amanda to Draft a post to be shared on FB and sent out to parents.</p>

		Dean to promote Road Safety message to students via Teachers
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NEXT MEETING: Thursday 28 November	Friday 5:30pm	MEETING CLOSED:		SIGNED:	
				DEAN FINLAY PRINCIPAL	DATE
				SONIA GODDARD SCHOOL BOARD CHAIRPERSON	DATE