

OCEAN ROAD PRIMARY SCHOOL

Parents and Citizens Association

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Every child matters ~ Each moment counts ~ Everyone belongs

Ocean Road Primary School P&C General Meeting 17th September 2024

Meeting Opened: 2.04pm

Present: Amanda Dawe, Bianca Duggan, Leonie Wood, Kasha Miles, Kristy McGregor, Dean Finlay, Jade Evans, Kelly Cherry, Leah Wittorff, Jayelle Seotis

Apologies: Jenny de Kan, Jen Siddons, Joel Gray, Monique Hough, Christy-lee Clark, Andrea Bazzica, Cassie Beacham, Kylie Gault, Jaymi Collins

Minutes from previous meeting: Minutes from the General Meeting held 12st August 2024 taken as read and confirmed to be true and accurate record – *Accepted by all present*

Business arising from previous minutes:

- Bianca has emailed WealthVisory Audit Report to Kristy as requested
- Invoice received from Ocean Road Primary School for PBS Tokens & Wristbands and has been paid - \$2704.35
- Leah's supervisor course is still pending sign off stage – arranged to sign off over the school holidays
- Student Leaders Legacy – meeting has been arranged for Term 4 Week 1

Correspondence In:

- Christy-lee Clark resignation from Fundraising Co-ordinator position
- Ocean Road Primary School request for support of the Presentation Assembly
- Free Coffee Friday – 7.45am-8.30am 25th October 2024

Business arising from Correspondence In:

- Advertising for Fundraising Co-ordinator position to be organised
- Amanda to email ORPS in regards to the Presentation Assembly donation to obtain an amount to bring to the next P&C General Meeting for voting

Correspondence Out:

- Executive Vote for Interschool BBQ supplies up to \$500
- Executive Vote regarding purchasing a new oven in Surf Snacks Canteen
- Executive Vote for additional up to \$250 for Open Night

Kindness ~ Resilience ~ Responsibility ~ Respect

Business arising from Correspondence Out:

- Executive Vote Approved for Interschool BBQ supplies up to \$500
- Executive Vote Approved regarding purchasing a new oven in Surf Snacks – Bianca to discuss request with Kristy for ORPS to complete purchase
- Executive Vote Approved for additional up to \$250 for Open Night supplies

Treasurers Report:

Canteen Card

Balance in Xero - \$1,317.29

Total unreconciled statement lines - \$718.54

Statement balance - \$598.75

Canteen 1 Account

Balance in Xero - \$50,863.23

Total unreconciled statement lines - nil

Statement balance - \$50,863.23

Canteen 2 Account

Balance in Xero - \$17,679.73

Total unreconciled statement lines – nil

Statement balance - \$17,679.73

Fundraising Card

Balance in Xero - \$78.82

Total unreconciled statement lines - nil

Statement balance - \$78.82

General Account

Balance in Xero - \$27,952.96

Total unreconciled statement lines - nil

Statement balance - \$27,952.96

Canteen Report:

- New menu for Summer is to be organised and released for Term 4
- Canteen Special – National Cheese & National Milkshake Day went very well
- New volunteers are always welcome
- Air-conditioner is currently broken and will be replaced tomorrow afternoon as arranged by ORPS

Principals Report:

- Current 639 enrolments at ORPS
- Projected enrolments for 2025 are 615
- Current 2025 Kindy enrolments are 56
- Demountables will be finished at the end of this week with concreting, plumbing, electrical etc
- Thank you to the P&C for the events throughout Term 3
- Learning Journey tomorrow night and Dean will be cooking the barbeque
- Year 3-4 Nature playground update – commencing 7th October 2024
- Quote \$78k + GST – However will be completed in 2 stages invoiced separately
- P&C Donation request will be around \$25k to be confirmed

School Board:

- Dawesville Community Centre update – built by July 2025 opening in October 2025
- Playground Area to be included in the build and they're looking for school involvement
- School Board meeting on Thursday 19th September
- Change of supplier for Back to School booklists – Officeworks 2025

Fundraising Report:

Fathers Day Stall

Expenses \$4,978.41

Sales total \$6,755.20

Profit \$1,776.79

Fathers Day Raffle

Expenses \$30.24

Sales total \$1,065.00

Profit \$1,034.76

Happy Pet Warehouse offer for a promo code for the school community with donations from purchases being passed on to the ORPS P&C – Bianca to discuss further

Fundraising Sub-Committee

- Colour Run student profiles have been created and donations have started being received
- Meeting to be held on Thursday 19th September

General Business

WACSSO Conference

- Bianca and Amanda attended on 24th & 25th August at Crown Towers
- Question regarding a high school in Dawesville was submitted to the Director General & Minister of Education who advised they are aware of the situation but it is not a priority at this time
- Attended a short Grants Writing Workshop – Amanda and Bianca to begin researching available grants
- Received Containers for Change information and will pass on to Bec Beatty
- Single use plastics ban for WA – canteen samples received and will be tested before ordering
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Dean – Advised an ex-student and sibling of current students has contacted him to request involvement as a volunteer in the upcoming Colour Run – Amanda to receive contact details and arrange

Next meeting: Tuesday 8th October 9am in the ORPS Staffroom

Meeting closed: 2.57pm