

**Ocean Road Primary School
School Board Meeting**

DATE:	15/05/2024	PRINCIPAL:	Dean Finlay
TIME:	1.00 pm	CHAIRPERSON:	Sonia Goddard
		Minuted by:	Kristy McGregor

ATTENDEES:	Sonia Goddard, Dean Finlay, Narelle Finlay, Bec Beatty, Shakira Hartley, Deb Gauld, Amanda Dawe, Kathryn May
APOLOGIES:	Kelly Shipway (City of Mandurah)

AGENDA ITEM	DISCUSSION	ACTION
Welcome	Welcome to everyone.	
Previous minutes	Accepted.	
Business Arising from previous minutes	School budget.	Noted.
Correspondence	Nil.	Noted.
Business arising from correspondence	NA	Noted.
2023 School Annual Report	The Annual Report was presented and discussed. This is produced and used in conjunction with the school Business Plan. Moved: Dean Finlay Seconded: Bec Beatty, Sonia Goddard All in favour.	Noted
2024 One Line Budget	The Finance Committee meets next Wednesday and will approve the budget at this meeting. The approved budget will then be emailed to School Board members for noting. Kristy explained the process of approving the school budget based on student enrolments and the salary/cash split. The school then receives four gateway payments throughout the year of payments to make up the total cash split. Dean explained the restructure saved us the cost of two teachers which explains the salary surplus. Dean advised the demountable will be removed and two new transportables will be installed. Michael from Building Services sees the needs of having two transportables due to the growth in the area and believes it best to install two now. This needs to be completed over the school holidays when no staff or students are onsite due to asbestos present in the demountable. The chess board will be relocated and a fence installed behind the transportables as part of the installation to stop students from entering the bush. Sonia asked whether specialist classes could be using the transportables. Dean agreed this will be an option until the classrooms are needed. The school finances were approved. Moved: Dean Finlay Seconded: Sonia Goddard, Amanda Dawe	Noted Action: Kristy to email to School Board members for noting in term 2.

	All in favour.	
Dawesville Community Centre	No update as Kelly Shipway was unable to attend the School Board meeting.	Noted
Curriculum Initiatives Update	Presented by Narelle. Please see attached for School Board members only. Not to be distributed please.	Noted
Community Representative	Per Kelly Shipway's email there is a new rule for City of Mandurah employees not to be on community boards during business hours. The School Board members are happy to wait to see if Kelly can make the next meeting.	Noted
Questions and answers	Sonia asked if there had been any feedback regarding the change of date of the school development day. Dean replied there had only been positive feedback and we are continuing to remind families. Amanda asked how the restructure has gone. Dean responded that having the changes happen in Week 9 last term worked well for student and parent planning and resulted in a smooth transition. Bec presented the letter Dean received from the Director General following his Professional Review. The feedback was very positive. Deb asked what is happening with the SSTUWA action as she was at the recent PBS meeting and no actions could be approved as Union members were absent from the meeting. Dean advised that as of Monday 13 May all action has stopped and staff can attend meetings again.	Noted.
General Business	Dean would like to recognise the P&C and how well they are doing.	Noted

NEXT MEETING:	Friday 30 August 2024 1:30pm	MEETING CLOSED:	2:55pm	SIGNED:	
				DEAN FINLAY PRINCIPAL	DATE
				SONIA GODDARD SCHOOL BOARD CHAIRPERSON	DATE