



Every child matters ~ Each moment counts ~ Everyone belongs

Ocean Road Primary School P&C General Meeting **19th July 2024**

Meeting Opened: 9.05am

Present: Bianca Duggan, Jaymi Collins, Kasha Miles, Jen Siddons, Chelsea Belcher, Jenny De Kan, Amanda Dawe, Kristy McGregor, Narelle Finlay, Andrea Bazzica and Cassie Beacham

Apologies: Dean Finlay, Joel Gray, Lianne Lowens and Christy-lee Clark

Minutes from previous meeting: Minutes from the General Meeting held 19th June 2024 taken as read and confirmed to be true and accurate record – *Accepted & 2nd*

Business Arising from Previous Minutes:

- Error in fundraising report for Year 6 sausage Sizzle Fundraiser.
Should state: Year 6 Sausage Sizzle Fundraiser

Expenses	\$225.67
Takings	\$1381.00
Profit	\$1155.33
- WACSSO Conference tickets purchased for Amanda Dawe & Bianca Duggan
- Sunglasses currently for sale had a school P&C request to purchase 250 for \$300. This was voted on and approved by Exec committee and invoice emailed to requesting P&C
- Christy-lee Clark contacted Lisa Munday in regards to the first aid kit for the canteen and was given a contact at St Johns who have donated a first aid kit – *first aid kit placed in the canteen*
- Canteen mop & bucket purchased – wet floor sign was out of stock and will be purchased in the coming weeks
- Foam Cannon pricing review. Amanda & Bianca reviewed the pricing and current stock costs and presented a pricing structure of \$250 bond, hire fee including 1L of solution \$280 and hire fee including 5L of solution \$570 – *unanimously accepted by all present*

Correspondence In:

- Kasha Miles email request to join the Canteen Sub-Committee
- WealthVisory sent Association Report/Audit

Business Arising from Correspondence In:

- Kasha Miles now a member of the Canteen Sub-Committee - *paperwork completed and signed*
- Awaiting response from WealthVisory in relation to one of their recommendations before signing off on the report

Kindness ~ Resilience ~ Responsibility ~ Respect

Correspondence Out:

- Executive committee vote to offer 250 sunglasses for \$300

Business Arising from Correspondence Out:

- Headbands – question raised whether we should reduce the price of the headbands further. Discussion held and decision made to reduce the price to \$1 each – *unanimously accepted by all present*

Treasurers Report:Canteen Card

Balance in Xero - \$1108.57

Total unreconciled statement lines - \$623.08

Statement balance - \$485.49

Canteen 1 Account

Balance in Xero - \$41,138.15

Total unreconciled statement lines - nil

Statement balance - \$41,138.15

Canteen 2 Account

Balance in Xero - \$17,139.44

Total unreconciled statement lines – nil

Statement balance - \$17,139.44

Fundraising Card

Balance in Xero - \$2,112.03

Total unreconciled statement lines - nil

Statement balance - \$2,112.03

General Account

Balance in Xero - \$19,912.78

Total unreconciled statement lines - nil

Statement balance - \$19,912.78

\$3000 has been allocated to the purchase of PBS tokens & wristbands as per Executive Meeting held on 26th March 2024 – Bianca to follow up

Canteen Report:

- Leah is yet to be signed off on her Canteen Managers course but arrangements are currently being made
- New menu to be implemented as of Monday and updated on Qkr! today by Bianca & Amanda
- City of Mandurah inspection was held on Wednesday 17th July and currently awaiting the report
- The canteen is planning special food options for faction carnival and possibly book week

Principals Report: *Narelle presented in Dean's absence*

- Dean is healing well and has a return date schedule for 29th July
- Current enrolments 632 students showing we are the school of choice in the area
- Term 3 enrolment projection is 648 students after starting Term 1 2024 with 621 students
- Current enrolments for Kindy 2025 stand at 39

- Year 3 & 4 students submitted their designs & ideas for the new nature playground. Companies will be attending the school in the coming weeks to discuss design options and quotes
- Current prediction for Year 3/4 Nature Playground costs are \$50,000 from the school, \$5,000 received from Bendigo Bank and a predicted request to the P&C of \$20,000 in instalments
- Lots of events are booked in for Term 3 and the school encourages parents and carers to keep talking about them to remind others of the upcoming events so everyone is prepared during this busy term
- The demountable was removed in the second week of the school holidays with the 2 new buildings scheduled for delivery 2nd August and classroom ready 19th August

School Board Report:

- Nothing to report

Fundraising Report:

- Nothing to report

Fundraising Sub-Committee Report:

- Nothing to report

General Business:

- Kasha advised that the path around the demountable site has become increasingly slippery – *Narelle to follow up*
- WACSSO has requested question for the Department of Education and speakers at the upcoming conference – discussion held and decision made to submit a question in relation to a high school being built in the Dawesville community – *Amanda to submit*
- Kasha asked if there will be a coffee van at the upcoming faction carnival and suggested Detour Coffee and Icecream as they are a local community business – *Kasha to discuss with Detour Coffee and Icecream*
- Question raised whether there will be a bake sale at the faction carnival
- Chelsea requested to be a member of the fundraising subcommittee – *paperwork completed and signed*

Next meeting: Thursday 8th August 2024 at 2pm in the ORPS Staffroom

Meeting closed: 10.09am