

# 2024 EARLY CHILDHOOD INFORMATION BOOKLET



***Every Child Matters,  
Each Moment Counts,  
Everyone Belongs***

***Respect ~ Resilience ~ Responsibility ~ Kindness***



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# WELCOME TO OCEAN ROAD PRIMARY SCHOOL

Dear Parents/Carers

We would like to extend the warmest welcome to you and your child to Ocean Road Primary School. This is both an exciting and important time for your child and family. We hope you find the experience both valuable and rewarding.

We recognise that parents are a child's first significant influence in their lifelong journey of learning. We believe in building and maintaining a strong relationship between home and the school that is built on mutual respect and trust. It is our joint responsibility to ensure that you are an integral part of your child's learning journey.

## **Early Childhood Education at Ocean Road Primary School**

Our teaching and learning practices are in line with the Early Years Learning Framework, the Western Australian Curriculum and National Quality Standards.

Our highly skilled and caring Early Childhood Education teachers:

- Develop the "whole" child academically, socially, emotionally, physically and creatively
- Are vigilant in their formative assessment of children's abilities and needs; and use these observations and assessments to guide their teaching
- Use a range of strategies and resources to best meet the needs of each child
- Provide children with every opportunity to learn through engaging, play-based experiences where they are required to make decisions and maximise their learning
- Regularly engage children in conversations that will extend their thinking
- Focus as much on the process of learning (the thinking skills we want children to develop) as on the content of lessons and activities
- Use a range of group and individual activities

## **English and Mathematics**

During the early childhood phase of a child's education an enormous amount of growth takes place in their knowledge of language and using this in their everyday lives. We begin this path of discovery by creating an inquiry and play based classroom environment that supports and encourages students to interact, explore, experiment and create oral and written language. Each classroom is a print-rich environment which provides opportunities for students to discover the relationship between oral and written language using resources such as labels, calendars, word walls, songs, poems, rhymes, writing centres, a reading area and an area for creativity.

We provide daily English and Numeracy Blocks during which a concept or focus is explicitly taught. This may be rhyming; syllables; letters and sounds; the blending and segmenting of words; counting; number recognition; measuring. Children are then given multiple opportunities to participate in a range of experiences under the guidance of an educator

followed by a shared and/or independent activity. It is crucial that children build their knowledge of spoken language and practice these skills in a variety of situations before using these skills in a written form. In many circumstances these activities will be play based. Purposeful play allows children to experiment, learn, rehearse, practice, problem solve and explore concepts and knowledge in a meaningful way.

### **Social and Emotional**

The transition from home to school requires some significant adjustments for both parents and children. This can be quite challenging for some families. Children need to know that they are safe and feel welcome at school. This enables them to interact happily and develop into socially capable people. We support this transition by being positive role models who genuinely care for the children. This includes such aspects as using manners, cooperating with others and expressing feelings in an appropriate way.

At Ocean Road Primary School, we focus on the values of Kindness, Resilience, Responsibility and Respect. Children learn the meaning of these values and how to use them in the classroom, out in the playground and in the wider community through playing, talking, listening, laughing and mixing with a diverse range of people. The skills the children learn via these values include being able to build and maintain friendships, take turns, share, follow rules and routines, ask questions, follow instructions, use words to solve problems and persevering when faced with a challenge. With these skills the children will discover how to be an effective contributor in the classroom, in their family and in the wider community.

### **Parent Concerns**

If you have any concerns or questions about the transition from home to school or the teaching and learning programs we provide please don't hesitate to contact the school. In the first instance we ask you to contact your child's classroom teacher. Most concerns are resolved very quickly if discussed with the teacher. If you still have concerns or issues we advise parents to contact the ECE Professional Learning Community Leader, Mrs Narelle Finlay.

Finally, we look forward to seeing you and your child/ren next year.

Kind regards,

**Narelle Finlay and the Early Childhood Team**

## 2024 TERM DATES

<b>TERM 1</b>	Wed 31 Jan	-	Thu 28 Mar
<b>TERM 2</b>	Tue 16 Apr	-	Fri 28 Jun
<b>TERM 3</b>	Mon 15 Jul	-	Fri 20 Sep
<b>TERM 4</b>	Tue 8 Oct	-	Thu 12 Dec

The dates are subject to change. School Development Days are published in school newsletters throughout the year.



## GENERAL INFORMATION

### Kindergarten Students

Attend 5 full days per fortnight but will be phased in for the first two weeks.

Check your child's individual rosters for days and times.

**They will commence attending full days from Week 3.**

### ABSENCES

Please let us know before 10am if your child will be absent due to illness, via;

- email [oceanroad.ps@education.wa.edu.au](mailto:oceanroad.ps@education.wa.edu.au); or
- phone the front office on 9584 7150; or
- text us on 0437 783 873 stating your student's full name, class and reason for their absence.

### CHANGE OF ADDRESS

Please notify the school of changes of address, telephone number and email address.

### ARRIVAL AND DEPARTURE TIMES

The school day commences at 8.45am but all classroom doors are open from 8:30am. Parents/careers are requested to bring children to the classroom from 8:30am. The school day finishes at 3:00pm. **On Wednesdays the Kindergarten children finish at 2pm.**

No child will be allowed to leave the school unaccompanied, or with a person other than his/her legal parent/guardian without the written consent of the parent/guardian. Make sure your child says goodbye to his/her teacher.

If you collect your child early, please **sign them out at the Office**. If you arrive after the 8.45am morning siren has gone please collect a **Late Note** from the Office.

## PERSONAL ITEMS LIST

Please bring all items on the first day and ensure all items of clothing are labelled clearly with names. Please refer to the Personal Items List on the student booklist and note the items parents need to supply, e.g. tissues, hat and library bag (pre-primary).

## BUSES

Children must have a bus buddy. This can be organised by the bus driver.

## COMMUNICATION

Website – <https://oceanroadps.wa.edu.au/>

Facebook – <https://www.facebook.com/oceanroadprimaryschool/>

Twitter – [https://twitter.com/oceanroad\\_ps](https://twitter.com/oceanroad_ps)



## CANTEEN

Lunches can be ordered online via the Qkr! App. Recess orders are available during the recess break. Your help as a volunteer is very welcomed and you are encouraged to see Jodie in the canteen.

## CONTRIBUTIONS

Please refer to your [Contributions and Charges booklet](#).

## DRINK BOTTLE

Please provide a suitable drink container for **water only**. Children will fill it as necessary. No Juice or Cordial.

## HEAD LICE

It is Department of Education policy that children with head lice will be sent home for treatment. Students are not to return to school until all live lice and eggs have been removed.

## HEALTH CHECKS

The school nurse will conduct a health check of each child. Parents will be informed if any action is required. Please return forms as soon as possible.

## LUNCH

All children will require lunch, in a lunch box that they can open and close independently. We encourage a healthy lunch (e.g. sandwich, fruit, cheese and crackers, dried fruit, plain popcorn

and vegetables) and request that chocolates, chips and lollies be for after school treats. Children are supervised during eating.

As we are a “Nut Aware” school, we request **no food containing nuts** such as, **Nutella and peanut butter sandwiches, muesli bars, cakes or biscuits** be sent to school as we have students enrolled who have a severe allergy to nuts.

## MORNING TEA

Please provide one piece of fruit or vegetable in your child’s **lunchbox every day**. Children will collect their fruit from their lunchbox at recess time. No canteen orders for recess as children are unable to go to the canteen unsupervised.

## NEWSLETTERS

School newsletters are issued in Weeks 2, 5 and 8 of each term and are available on the school website at [www.oceanroadps.wa.edu.au](http://www.oceanroadps.wa.edu.au).

## NOTES

Parents/careers are kept informed of class activities via the Seesaw App as well as on the information board outside the Kindergarten/Pre-Primary classrooms.

## P&C

Parents are encouraged to become involved in P&C meetings and functions. There is a joining fee of \$1.00. P&C Meetings - Wednesday 3rd and 7th week of term at 9am in the staffroom.

## PARENT/CARER TEACHER MEETINGS

These will be held on a needs basis.

## REPORTING TO PARENTS/CARERS

Most reporting is done via an informal chat. Sometimes, interviews will be arranged (at the request of teacher or parent/carer). A Memories Book for Kindergarten will be available to take home at the end of the year. This can be viewed in class at any time. Kindy and Pre-Primary students will receive a report at the end of each semester.

## SAFETY

Enclosed shoes suitable for playing sport need to be worn. The school policy is **children without hats must play undercover** and is strictly adhered to. A broad brimmed hat is required.

## TELEPHONE CALLS

When telephoning the Kindergarten and Pre-Primary, please make sure your calls are before 8.30am or after 3.15pm.

## TOYS, VALUABLES AND JEWELLERY

Please **leave at home**.

## UNIFORMS

Please leave a labelled change of clothes including underwear and socks in your child's bag in case they get wet or dirty.

### Uniform Shop Opening Times

The Uniform Shop is open Tuesdays 8.30 -10.30am CASH, CHEQUE, EFTPOS is accepted. Our school uniform can be purchased online at <https://eclipseuniformstore.com.au/>

Search for our school then enter the password: ORPS0016. Once you have added items to your shopping cart proceed to checkout and complete your billing details including your child's name and class. Your purchase will be delivered to our school uniform shop and given to your child. You can also choose home delivery for an additional cost.

## FIRST AID AND EMERGENCY SITUATIONS

Attempts will be made to contact parents immediately when a student needs medical attention or is obviously sick. If your child receives a head injury at school, you will be contacted.

Accurate school records are essential to minimise time in emergencies. Parents/carers should notify the school of any:

- change of address
- change of telephone
- change of employment
- change of emergency contact persons.

Emergency contact persons should be easy to contact at all times and within a reasonable distance to the school.

## BUSHFIRE PLAN

Ocean Road Primary School is listed on the bushfire zone register and has a standalone bushfire plan in case of an emergency. The [Standalone bushfire plan](#) document is a detailed plan of how the school is to prepare and respond to a catastrophic fire danger rating alert or to a bushfire event. All staff, students, contractors and visitors on the school or facility site are to follow this completed plan in the event of a bushfire emergency.





## HEALTH

Children should be kept home when not well or display obvious symptoms of a cold or influenza.

### ***Infectious Diseases***

For certain diseases children have to be excluded from school for a specified time. The exclusion periods for the most common infectious diseases are as follows:

#### **Hand Foot and Mouth**

Exclude until vesicles have formed crusts that are dry.

#### **Conjunctivitis**

Exclude until discharge from eyes has ceased.

#### **Chicken Pox**

Exclude for at least 5 days after the rash appears and until vesicles have formed crusts.

#### **Measles**

Exclude for 4 days after the onset of the rash.

#### **Mumps**

Exclude for 9 days after onset of symptoms.

#### **Ringworm**

Exclude until child has received anti-fungal treatment for 24 hrs.

#### **Rubella (German Measles)**

Exclude for 4 days after onset of rash.

#### **Head Lice**

Exclude until the day after treatment has commenced and live lice removed.



**School Sores**

Exclude for 24hrs after antibiotic treatment commenced. Lesions on exposed skin surfaces should be covered with waterproof dressing.

**Slap Cheek**

Exclusion not necessary. Pregnant women who may have been exposed should consult their Doctor.

**BY LAW IMMUNISATION RECORDS MUST BE SUPPLIED TO  
THE SCHOOL ON ENROLMENT.  
EMERGENCY NUMBERS MUST BE SUPPLIED TO THE SCHOOL  
ON ENROLMENT. THIS IS VERY IMPORTANT AS IS KEEPING  
YOUR ADDRESS AND PHONE NUMBER DETAILS UP TO DATE.**