

Ocean Road Primary School P&C Association Inc

Minutes of AGM Agenda held Wednesday, February 21st, 2024, in the staff room.

- 1. Welcome and Present:** Dean, Brooke, Lauren, Lianne, Bianca, Jen, Adam, Samantha, Monique, Kasha, Jayelle, Jenny, Amanda, Jaymi, Kristy.

Apologies: Joel

- 2. Business arising:** Cadbury chocolate fundraising boxes have been distributed.

- 3. Correspondence:** Nil

4. Reports:

4.1 Presidents Report: All went well in 2023 with our various events held, such as the colour run, Father's Day stall, disco, and the bake sale. The community and volunteers did a great job of supporting ORPS.

4.2 Treasurer's report:

Bianca explained how the Treasurer records and tracks all P & C monies and reads out the figures from the Canteen Account and the General account to explain to new members how it is recorded.

General Account as of 20/02/2024

Balance in Xero -25,445.60

Total unreconciled statement lines – 650.00

Statement balance – 24,795.60

Canteen 1 Account (as of 20 February 2024)

Balance in Xero – 46,624.15

Statement balance (calculated) – 46,624.15.

Import statement balance – 46,624.15.

Canteen 2 Account (as of 20 February 2024)

Balance in xero- 15,938.76

Statement balance (calculated) – 15,938.76.

Import statement balance – 15,878.76.

Calculated balance out by – (60.00)

Fundraising card

Balance in Xero – 801.81

Total unreconciled statement lines – (533.16)

Statement balance calculated – 268.65.

Imported statement balance – 268.65.

Canteen Card

Balance in Xero – 580.92

Total unreconciled statement lines – (223.80)

Statement balance (calculated) – 357.12.

Imported statement balance- 357.12.

4.3 Fundraising Report:

Cadbury choc – (lost) \$3575.35.

Japanese day – (profit) \$1729

Mother's Day raffle –(profit) \$1050

Mother's Day stall – (profit) \$3233.15

Cookie dough – (profit) \$1812

Father's Day raffle (profit) \$1209.95

Father's Day stall (profit) \$3682.50

Open night (profit) 2061.60

Colour me crazy – (profit) \$84931.10.

School disco – No profit, gave back.

Bunnings sausage sizzle - (profit)\$1432.35

Year 6 cookbook - (profit) \$539.30

Bake sale – (profit) \$980.51.

Foam cannon hire – (profit) 4656.70.

4.4 Principals Report by Dean Finlay

Current enrolments are at 621. Less than predicted with the new housing developments. The start to the school year has been smooth and the staff and students have been managing well with the heatwave conditions.

5.Elections

5.1 Office Bearers

President – Brooke nominated and voted in, 1st & 2nd Lauren and Bianca

Vice President – Amanda

Secretary – Bianca

Treasurer – Bianca

5.2 Executive committee members

Joel, Kasha, and Jen S.

5.3 Committees

Canteen – Sam, Kelly, and Lauren

Fundraising – Bianca, Kasha, Jayelle, Kristy, Jaymi and Amanda.

6.Appointments

6.1 Appointment of review/Auditor

WealthVisory Pty Ltd organised by the Treasurer.

6.2 Additional Signatory

Joel Gray

7. General Business

Briefly discussed future events planned for the year like 2023 for fundraising.

Student leaders for 2024 will have the opportunity to organize two events.

New members asked questions to get more understanding of the role of P&C, Dean and Brooke explained wish lists and the things that fundraising money goes toward such as the nature playground.

Several members suggested healthier alternatives to fundraise instead of the chocolate and candy bars. Some alternate ideas such as a sponsored walk, readathon, jump rope etc. This is to be put on the meeting agenda to discuss at more length at the next meeting.

Questions regarding School enrolments and feeder schools for High school was answered by Dean.

7.1 Annual P&C activities and events

Briefly discussed future events planned for the year like 2023 for fundraising.

Student leaders for 2024 will have the opportunity to organize two events.

9. Next Meeting – will be held on Wednesday, 13/03/24 in the staff room at 9am

10. Closure. 09:30am