

**Ocean Road Primary School
School Board Meeting**

DATE:	13/11/2020	PRINCIPAL:	Dean Finlay
TIME:	1.30 - 3.00 pm	CHAIRPERSON:	Kellie Revett

ATTENDEES:	Dean Finlay, Rebecca Beatty, Deborah Bell-Silveira, Katrina Smith, Julie Walkden (Scribe), Michelle White
APOLOGIES:	Sonia Goddard

AGENDA ITEM	DISCUSSION	ACTION
Welcome	Welcome to everyone.	
Previous minutes	Approved.	
Business Arising from previous minutes	Deb has not had chance to organise bike helmets. Will focus on this again next year. Bec to put another notice on facebook to remind parents to make sure their children are wearing bike helmets.	Bec Beatty
Correspondence	NA	
2020 One Line Budget	<p>Voluntary contributions – increased from previous meeting but still less than last year due to COVID19. Achieved a 99% collection rate for incursions/excursions etc. Julie acknowledged teaching staff for their support in assisting with payment reminders. Received a considerable amount of financial support from Mandurah Muscateers this year (contacted by Chaplain) for payment of booklists, uniform, camp and swimming.</p> <p>Board to send acknowledgement letter to Mandurah Muscateers thanking them for their support this year.</p> <p>Cost centre managers have been requested to cease spending as at end Term 3 in order to prepare 2021 budget. Only essential expenditure will be permitted during Term 4 ie Christmas, end of year presentations etc.</p> <p>Carry forward predictions for 2021: Cash \$100,000 Salary \$225,000</p> <p>Currently working on Cash budget for 2021. Looking a lot healthier compared to end of last year due to projected enrolments currently at 680.</p>	Letter to Mandurah Muscateers

	<p>Phase 3 Building works to commence December which include:</p> <ul style="list-style-type: none"> • Removal of old rusted play equipment in Pre-Primary and replaced with new Nature Play. • Clear all-weather blinds – Kindy Verandah. • Old interactive whiteboards being removed from Room M, Science, Room 19 and Block 1 classrooms. Will be replaced with porcelain magnetic whiteboards. • More new fencing at rear of school. • Solar panel guard kit to prevent pigeons on Room M/Science block. • Room T – painting (internal and external). • Transportable (Block 3) – internal painting and repairs to porch/verandah roof sheeting. • Replacement and painting of corrugated cladding – external building walls. • Repairs and painting – Junior Primary play equipment shade structure. <p>New shade sails currently being installed to play equipment outside Block 1, Kindy play area and outside undercover area. Flag poles will be relocated to opposite end of Anzac Cove to accommodate new shade sails.</p> <p>New PA system being installed 25 November 2020. \$10,000 received from P & C towards the cost of this.</p> <p>School uniform update – still waiting on pricing for 2021 from Permapleat. Will have a sizing kit in the office if orders going completely online. Need to consider that moving our uniform to a shop in Mandurah may mean price increases.</p>	
<p><i>Student Support Update</i></p>	<p>Team comprises of 4 LSCs (PLC Leaders), School Psychologist and Jo plus Jemma Tilbury (Student Health and Wellbeing). This year have written a policy and procedures document which will be updated each year. COVID19 has disrupted some planning this year but hasn't prevented goals from being achieved. Have come up with improvement plan for Special Needs Education. Did lots of work during COVID19 to make sure we were supporting the mental health of our students, families and staff. Will continue to build relationships with parents by maintaining regular positive phone calls. School Board to review policy and provide feedback.</p>	
<p><i>Behaviour Education Update</i></p>	<p>Policy amended this year. Introduced Highway Heroes to help students understand what bullying is/isn't. We also have Be You which helps parents to understand what bullying is/isn't. Currently</p>	

	<p>using Bullying No Way website, but this will change as we learn with Highway Heroes which includes resilience and growth mindset. Tier 1/2 behaviours covered by PBS, Tier 3 behaviour covered by outside intervention. Created ICT data wall and physical data wall for student in school. QR code scans and goes to student file. Implementing Zones of Regulation next year, all staff will attend a workshop at the end of term. This teaches students what zone they are in and how they can self-regulate to get from the red zone to the yellow zone. Focus for student support next year will be Boys in Education due to the number of Tier 3 behaviours in boys at our school. Attendance is being improved with the support of teaching staff. Next year student support team want to move from Trauma Aware to Trauma Informed Practice. Plan will be written. We also need to look after our staff so they are able to look after our students.</p> <p>School Board to review policy and provide feedback.</p>	
Dawesville Community Centre	Survey to be sent out. Will continue to work with the City of Mandurah.	Send out survey
2021 Schedule of Fees and Charges	Agreed and approved.	
2021 Booklists	Reviewed each year with cost kept to a maximum of approximately \$100 per list. Continuing with Champion for 2021. Noted and approved.	
End of year events	Still in Phase 4 for COVID19. Two presentation assemblies for Years 1 – 3 (9.00 am) and then Years 4 – 6 (11.00 am) pm 11 December. VIPs will come to second presentation only. Only 2 parents invited per student receiving award. Same for leavers' ceremony. Siblings will not be allowed to attend events. ORPS Got Talent – Tuesday 1 December with 12 finalists. Audience will comprise of Year 3 – 6 students.	
Terms of Reference update	Will wait for Sonia.	
Questions and Answers	NA	
General Business	<p>Dean selected as Vice President of WAPPA for next 3 years. The Board passed on their congratulations.</p> <p>Voluntary Contributions Raffle drawn at meeting. Winner of Ipad and case is Anushka Coetzee – Year 4, Room 18.</p>	

	Think Tank celebration – Drinks and nibbles at Cobblers, Tuesday 8 December after meeting	
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NEXT MEETING:	Tuesday 8 Dec 5.30 pm Cobblers	MEETING CLOSED: 2.45 pm		SIGNED:		
					DEAN FINLAY, PRINCIPAL	DATE
					SONIA GODDARD, SCHOOL BOARD CHAIR PERSON	DATE