

**Ocean Road Primary School  
School Board Meeting**

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| <b>DATE:</b> | 28/08/2020     | <b>PRINCIPAL:</b>   | Dean Finlay   |
| <b>TIME:</b> | 1.00 - 3.00 pm | <b>CHAIRPERSON:</b> | Sonia Goddard |

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| <b>ATTENDEES:</b> | Sonia Goddard, Dean Finlay, Rebecca Beatty, Deborah Bell-Silveira, Kellie Revett, Katrina Smith, Julie Walkden (Scribe), Michelle White |
| <b>APOLOGIES:</b> |   |

| <b>AGENDA ITEM</b>                            | <b>DISCUSSION</b>   | <b>ACTION</b>  |
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| <b>Welcome</b>                                | Welcome to everyone.  |  |
| <b>Previous minutes</b>                       | Approved.   |  |
| <b>Business Arising from previous minutes</b> | Bike helmets – Deb emailed everyone with information after last meeting. Can't proceed further until assemblies restart or we can get someone in to talk to the students. Suggested that Tania Gigg (SDERA) be invited to school to speak to the students in their blocks. Give gold slips to the students that are wearing helmets to reinforce good practice. Discuss at next PBS meeting on 7 September. School will decide who new helmets are given to.  | Deb to purchase bike helmets from Kmart and arrange visit from Tania Gigg in Term 4. |
| <b>Correspondence</b>                         | NA  |  |
| <b>2020 One Line Budget</b>                   | <p>Julie provided an update on the One Line Budget. Carry forward figures not accurate due to COVID-19 which has affected expenditure of both cash and salary budgets. Department of Education has informed schools that they do not need to meet minimum expenditure requirements this year.</p> <p>Voluntary contributions lower than last year but we have only just been permitted to start sending reminders home this term. Ipad raffle may increase contributions prior to end of year.</p> <p>High Priority Maintenance next phase - eaves replacement/painting, replace kerbing Junior block, new operable walls Blocks 1,2 and 3, roof sheet replacement, blinds, concrete outside toilet blocks, painting Early Childhood/Science/M, new perimeter fencing along Dandaragan Drive to back gate. Need to consider what to spend remaining funds on – approx. \$300,000. Suggestions at Finance Committee were new electronic sign, wet weather blinds (Kindy), refurbishment of Room T, fencing/gates within kiss and drop area/school car park and removal of old interactive whiteboards in</p> |  |

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|                                       | <p>classrooms with replacement whiteboard/pin up boards.</p> <p>New shade sails to be installed over play equipment outside Science block, Early Childhood and to provide shade outside undercover area. \$30,000 funding received from Priority Maintenance Program.</p>   |  |
| <b>Student Performance Data</b>       | See report attached from Narelle.   |  |
| <b>Dawesville Community Centre</b>    | Meeting held this morning, Zak Kirkup attended. Finalised schedule for first session. Need to be mindful of time for each speaker.  |  |
| <b>2019-21 Business Plan</b>          | <p>Impact of COVID-19 has meant no Naplan data. Will be looking at school/classroom data to see how we have improved in those areas.</p> <p>Progress is being made in most target areas.</p> <p>Next year is last year of cycle. School will be reviewed in Term 3 next year - new review process. ESAT tool is being updated, will discuss with Board when complete. Narelle regularly meets with expert leaders to see where we are up to and whether any changes are needed to operational plans.</p>  |  |
| <b>Peel says no to Violence</b>       | Friday 13 November is the silent march. Wednesday 18 November – students to dress in white.   |  |
| <b>Terms of Reference update</b>      | Will discuss at next meeting.   |  |
| <b>Board Community Representative</b> | Sonia is resigning as Chair at end of this year and would like to put herself forward as community representative next year.  |  |
| <b>Questions and Answers</b>          | NA  |  |
| <b>General Business</b>               | <ul style="list-style-type: none"> <li>• Additional School Development Day 2020 2 days at end of year – students will finish on Wednesday 16 December.</li> <li>• Pick-up and drop-off going well at the moment. Nicer weather is helping with the flow of traffic.</li> <li>• Uniform survey - 124 responses. Main area of dissatisfaction was quality and durability. Julie considering other options and is in discussion with Hot Klobba (they are selling their uniform business to Permapleat). Need to consider that some families will not be able to travel to a shop in Mandurah. Payment for use of facilities over last 5 years has not been received from Eclipse as per the contract – Julie is investigating.</li> <li>• Surf Snacks Canteen Policy – amended and endorsed.</li> </ul> |  |

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|  | <ul style="list-style-type: none"> <li>Dean to invite Jo Harman to next meeting to discuss Student Support and PBS Data.</li> </ul> |  |
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| NEXT MEETING: | 13 Nov<br>1.00 pm | MEETING CLOSED: | 2.15 pm | SIGNED: |  |      |
|               |                   |                 |         |         | DEAN FINLAY,<br>PRINCIPAL                            | DATE |
|               |                   |                 |         |         |  |      |
|               |                   |                 |         |         | SONIA<br>GODDARD,<br>SCHOOL<br>BOARD CHAIR<br>PERSON | DATE |