

**Ocean Road Primary School  
School Board Meeting**

<b>DATE:</b>	12/06/2020	<b>PRINCIPAL:</b>	Dean Finlay
<b>TIME:</b>	1.00 - 3.00 pm	<b>CHAIRPERSON:</b>	Sonia Goddard

<b>ATTENDEES:</b>	Sonia Goddard, Dean Finlay, Rebecca Beatty, Deborah Bell-Silveira, Kellie Revett, Katrina Smith, Julie Walkden (Scribe), Michelle White
<b>ABSENT:</b>	

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>Welcome</b>	Welcome back everyone. Special welcome to Michelle White (new member). No community rep at the moment.	
<b>Previous minutes</b>	Approved at breakfast meeting in December 2019.	
<b>Business Arising from previous minutes</b>	None.	
<b>Correspondence</b>	None.	
<b>Appointment of Chairperson</b>	The School Board voted to appoint Sonia Goddard.	
<b>2019 School Annual Report</b>	<p>Everyone received a copy to review prior to the meeting. Following amendments required:</p> <ul style="list-style-type: none"> <li>• Make targets consistent as some don't have a date.</li> <li>• Minimise acronyms or add a glossary.</li> <li>• Questions 1 – 5 on Be You Teacher Survey, need to remove apostrophes ie Teacher's.</li> <li>• Be You Teacher Survey – question 1 – add statement to say this is the first time we have done this survey.</li> </ul> <p>Queries noted as follows:</p> <ul style="list-style-type: none"> <li>• HIP = High Impact Pedagogy. This year HIP and 21<sup>st</sup> Century Learning are combined as the 21<sup>st</sup> Century Pedagogy Team.</li> <li>• Torrance Assessment = Creative Thinking.</li> <li>• Be you Survey for students and parents – being completed now, will be done annually in future.</li> </ul>	

	Once the document has been amended it will be sent out for email approval.	
<b>2020 One Line Budget</b>	<p>The 2020 Cash Budget was noted.</p> <p>Julie provided an update on the One Line Budget. Carry forward figures not accurate due to COVID-19 which has affected expenditure of both cash and salary budgets. Department of Education has informed schools that they do not need to meet minimum expenditure requirements this year.</p> <p>Voluntary contributions – unable to send statements home at the moment but this can start again in Term 3. Ipad will be raffled at end of year.</p> <p>High Priority Maintenance Funding - \$52,000 received in cash budget as part of Government stimulus package. Funds spent on painting of all external doors, Admin, Library and student toilets. New carpet installed in Library and landscaping to bushland on Ocean Road. \$700,000 held by DoE will be spent on new carpets (Block 2 and 3), removal of metal seating, painting of all classrooms, new blinds, replacement of mesh fencing and roof/verandah repairs. Also hope to repair/replace play equipment and shade structures if funds allow.</p>	
<b>Student Performance Data</b>	<p>Data is collected at system level ie NAPLAN, system level in terms of WA, classroom level and in PLC Groups. Our school is just below the average ICSEA. Back to Front maths Year 2 trialled last year, whole school trialling aspects of program. 2021 whole school – whole program. Year 3 – 5 Reading - our school (pink), orange - tested twice our school and like schools, green – our school tested twice. Report grade not available at the end of this term for comparison. Brightpath Writing – effect size of 0.4 is expected with one year of school, 0.1 for 10 – 13 weeks (a teaching cycle). Year 2 teachers will share with other classes what they are doing so well. Negative results – looking into why this is happening. Started with intervention tool for Kindy students this year to improve results. On entry assessments (only done in WA) completed for PP students Week 3 – Week 6 Term 1. Massive spread between classrooms. Can excel targeted groups, even students achieving 75-100% are identified for extension. Average for a school like us is 425 so trending a little bit low. PP programs are targeted to what students need.</p>	
<b>Dawesville Community Centre</b>	On hold at the moment. Next meeting will be held on Friday 30 October. Need to regroup to see what progress has been made – meeting set for	

	1.30 pm Wednesday 1 July 2020. Michelle will be provided with a catch up meeting prior to this. Bec to contact Ben to get an update.	
<b>Peel says no to Violence</b>	Nothing to report at the moment. Not sure what latest round of fundraising is being spent on.	
<b>Terms of Reference update</b>	Will be discussed at next meeting.	
<b>Board Community Representative</b>	<p>Replacement for Jodie. Need to consider who would be a good fit for this position. Ideas will be discussed at next meeting. Can co-opt a person for 12 months if required. Deb to find out more information on someone she has identified as a possibility. Kellie to be considered for community rep next year.</p> <p>Dean distributed whole school review for member files.</p>	
<b>Questions and Answers</b>	NA	
<b>General Business</b>	<ul style="list-style-type: none"> <li>• School Board to pass on thanks to staff for the amazing job done during COVID-19. Kellie to prepare a letter (with input from other members) which can be read out to staff.</li> <li>• A request for CCTV to be installed in Admin to protect health and safety of staff was approved.</li> <li>• Sponsorship offered initially by Aveling Homes – donation of \$3000 to school for each new build referral. Aveling Homes would pay school when in receipt of first slab down payment. Due to COVID-19 this offer was withdrawn but then offered by Redfern Building Pty Ltd (David Cross) with a donation of \$2000 for each referral. It was agreed that this doesn't align with school needs therefore will not proceed.</li> <li>• Volunteer screening – regular volunteers now need DoE screening completed to ensure safety for students.</li> <li>• Board member screening – compulsory. Julie to send out instructions to Board members for those who haven't completed.</li> <li>• SDD – extra day provided this year. Would like Thursday 16 December (last week Term 4) to plan for 2021. Friday will be pack up and clean-up day. Agreed.</li> <li>• Pick up and drop off – will continue to review due to traffic congestion. May continue after COVID-19 restrictions. Kellie to organise map for use on Facebook which we can use to direct traffic appropriately.</li> <li>• COVID-19 survey – will talk about this at meeting on Wednesday 1 July. Come to meeting with ideas – maximum of 5 questions.</li> <li>• Need to promote wearing of helmets for safety. Start with reminders and put on Facebook.</li> </ul>	

	SDERA may have some resources we could use.	
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NEXT MEETING:	Term 3	MEETING CLOSED:		SIGNED:		
	Friday 21 August at 1.00 pm.	3.00 pm			DEAN FINLAY, PRINCIPAL	DATE
					SONIA GODDARD, SCHOOL BOARD CHAIR PERSON	DATE