

**Ocean Road Primary School
School Board Meeting**

DATE:	30 March 2017	PRINCIPAL:	Dean Finlay
TIME:	1pm	CHAIRPERSON:	Sonia Goddard

ATTENDEES:	Sonia Goddard, Dean Finlay, Adam Freshwater, Leanne Northey, Jillian Gibb, Jodie Richards
APOLOGIES:	Adrian Kotowski

AGENDA ITEM	DISCUSSION	ACTION
Welcome	School Board members welcomed. Dean Finlay welcomed as the new Principal.	
Previous minutes	Previous minutes reviewed and accepted as true and correct by Sonia Goddard and Adam Freshwater	Approved by S Goddard A Freshwater
Business Arising from previous minutes	<ul style="list-style-type: none"> Narelle Williams was awarded the Most Outstanding Contributor 2016 at the Presentation Assembly. 	
Correspondence	<ul style="list-style-type: none"> No new correspondence 	
Appointment of Chair Person for 2017	<ul style="list-style-type: none"> A movement was put forward for Sonia Goddard to be the 2017 Chair Person Emily Carlyle was appointed as Scribe. 	Moved by: A Freshwater L Northey Endorsed by: D Finlay A Freshwater
2016 School Annual Report	<ul style="list-style-type: none"> A draft version of the 2016 Annual Report was provided to Board members to review and approve in writing by Monday 3 April 2017 (see attached draft). 	
2017 One Line Budget	<ul style="list-style-type: none"> The School Board reviewed the 1346 Budget Plan. Additional teacher relief dates had been entered to allow for training that was not anticipated in 2016. This included Gate Keeper training and Wellness training. The School Board approved the amendments. Emily provided the Board with a copy of the 2017 One Line Budget, Student Centred 	Moved by: J Gibb L Northey

	<p>Funding Statement, 2017 Minimum Expenditure Requirement and Comparative Budget Report. Emily explained each section of the reports to the Board (see attached).</p> <ul style="list-style-type: none"> • Board members will be provided with information showing how the school budget links to the Business Plan. 	<p>Endorsed by: D Finlay A Freshwater</p>
2016 NAPLAN data	<ul style="list-style-type: none"> • Dean Finlay created a graph showing longitudinal data which is now available for all schools to use to review their NAPLAN data. The Board was provided with a copy of ORPS's graph (see attached). • Dean said it was important we show the NAPLAN progress that is made by students. We want to head towards increased student achievement. • ORPS are achieving high progress and high achievement considering 36% of current students come from low socio economic families. • ORPS progress is above like WA schools. • ORPS progress is above national like schools. • This is an indication ORPS is doing well. 	
2018 Targets	<ul style="list-style-type: none"> • Dean Finlay discussed how targets are set. Staff look at individual students when target setting. Teachers are involved in setting targets. • Big Hairy Audacious Goals are set for year 3 students to see how far we can stretch them. • Year 5 targets are easier to set as we have had the students in Year 3. It isn't a guess and teachers can set targets based on Year 3 student performance. • When we received ILNPP funding, we set targets quite high and had the money to spend assisting students. We found by lifting middle students, the students below were also dragged up to a higher bracket. • Targets will be reviewed when we look at the amended Business Plan. 	
2015 Independent Review Findings	<ul style="list-style-type: none"> • Dean provided the Board with the 2016 Independent Review Findings. The Board was only shown the recommendations page last year. • The review stated we need to make sure the recommendations are carried through to the next Business plan. • The Business Plan needs to be more explicit and link with operational plans and the Annual Report. 	
2016 – 2018 Business Plan	<ul style="list-style-type: none"> • A reviewed Plan has been developed as some areas were not clear or explicit. Examples are targets, strategies and the resource allocation needs to be linked with the budget. • STEM needs to fit into what we are doing. • Quality Teaching is the new name for Visible Learning. • A survey has been developed to assist with target setting. 	

	<ul style="list-style-type: none"> • The Business Plan will be ready for the next Board Meeting. 	
General Business	<ul style="list-style-type: none"> • Jodie is a parent representative on the Board but does not have a student at our school. Jodie can stay on as a Community Representative. Jodie will discuss this with her family and advise the Board if she will stay on in 2017. The Board set a Motion they were happy for Jodie Richards to stay on and be a community representative if she chooses to for 2017. • Adam advised the Board ORPS staff had attended PBS training. It is a positive behaviour framework for our school and it is hoped our attendance rate will lift if PBS goes ahead. 50% of public schools have implemented PBS. • For PBS to be implemented, all members of the school community including students, teachers and parents have to approve the implementation of the program. • Dean advised the Board the ORPS Fire Readiness Plan had been completed. Some trees and bushes will need to be cleared to meet safety requirements. • Dean explained the new leadership structure in Administration. PLC leaders have been appointed to target students and families from different year levels. They will provide a closer link between families, students and staff. PLC leaders will be provided with professional development. • The next Board meeting will be on Thursday 1 June at 1.30pm. 	<p>Moved by: A Freshwater S Goddard</p> <p>Endorsed by: D Finlay J Gibb</p>

NEXT MEETING:	Term 2 1 June 2017 at 1.30pm	MEETING CLOSED:	3.00pm	SIGNED:		
					DEAN FINLAY, PRINCIPAL	DATE
					SONIA GODDARD, SCHOOL BOARD CHAIR PERSON	DATE