



# Ocean Road Primary School

## Electronic Device Policy and User Agreement

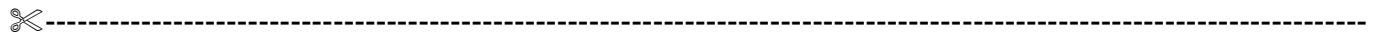


It is acknowledged that parents/guardians may, for safety, security, emergency and/or educational purposes, wish to provide their children with electronic devices. This may include mobile phones, I-pads and I-pods. This policy details the conditions under which electronic devices are permitted at Ocean Road Primary School.

1. Students will only be permitted to bring an electronic device onto school premises for safety, security, emergency and/or educational purposes.
2. Parents who wish to allow their child to bring an electronic device to school must complete an "Application for Student Use of an Electronic Device" attached below.
3. Parents/Guardians and students agree to abide by the "Conditions of Use" set down in this policy.

### Conditions of Use

1. Parents/Guardians and students must complete an "Application for Student Use of an Electronic Device".
2. Requests will only be approved if required for safety, security, emergency and/or educational purposes.
3. Electronic devices **MUST be turned OFF during school hours, and are to be handed to the classroom teacher** to be kept in a secure place throughout the day.
4. While at school, students are our responsibility and instances that require emergency contact with parents **MUST** be through the appropriate staff member or a member of administration.
5. **Electronic devices are not to be shared with other students.**
6. The school does not accept responsibility for any theft, loss or damage of electronic devices.
7. Failure to follow these guidelines will result in confiscation and/or cancellation of this agreement.
8. Once an electronic device is confiscated it can only be collected by a parent/guardian from the office.
9. **Students found to be involved in videoing or taking photos of students, parents or staff; distributing or uploading inappropriate images or videos on school premises will be immediately suspended.**



### Application for Student Use of an Electronic Device at Ocean Road Primary School

Student's Name: \_\_\_\_\_ Year: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_ Student Mobile No: \_\_\_\_\_

- I wish to apply for permission for my son/daughter to bring an electronic device to school.
- I understand that this electronic device is for safety, security, emergency or educational purposes only.
- We (*parent/guardian and student*) agree to the conditions set down under the "Conditions of Use" and understand that violation of the policy and "Conditions of Use" may result in a loss of privilege to carry an electronic device at school and/or suspension.
- We understand that when an electronic device is confiscated it can only be collected by the parent/guardian.
- **We understand that if my child is found to be involved in videoing or taking photos of students, parents or staff; distributing or uploading inappropriate images or videos on school premises will be immediately suspended.**

Tick Applicable

|             |  |
|-------------|--|
| <b>iPod</b> |  |
|-------------|--|

|             |  |
|-------------|--|
| <b>iPad</b> |  |
|-------------|--|

|               |  |
|---------------|--|
| <b>Mobile</b> |  |
|---------------|--|

Parent Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Mobile No: \_\_\_\_\_

Approved  Date: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_